Duck Valley Housing Authority
Request for Proposals
For
Architectural and Engineering Services

INTRODUCTION

The Duck Valley Housing Authority ("DVHA") is seeking proposals from qualified Architectural and Engineering firms/individual. The community of Duck Valley is 100 miles south of Mountain Home, Idaho and 100 miles north of Elko, Nevada, located directly on the Idaho/Nevada state border. The DVHA will retain A/E services for the purposes of providing residential planning, designing, engineering, and being apart of a team of established consultants, investors and federal partners to develop a variety of residential, mixed use, community facilities and administrative facilities throughout the Duck Valley Indian Reservation and associated properties conveyed to the Shoshone-Paiute Tribes. The successful individual or firm will take the established DVHA teams conceptual plans and assist in creating a multi-phase, multi-year master plan to meet the growing housing and community facility needs of the Shoshone-Paiute Tribe's populations.

BACKGROUND

The Duck Valley Housing Authority is a Tribally Designated Housing Entity (TDHE) of the Shoshone-Paiute Tribes of the Duck Valley Indian Reservation. The DVHA receives funding from the U.S. Department of Housing and Urban Development ("HUD"), USDA-Rural Development, Federal Home Loan Bank-Des Moines and is a recipient of Low-Income Housing Tax Credits allocated from the State of Nevada Housing Division. The combined resources managed by DVHA allows for continued development, redevelopment, and housing management services. DVHA is a non-profit organization and a stand-alone legal entity affiliated with the Shoshone-Paiute Tribes.

SCOPE OF SERVICES

The successful firm /individual architectural and engineering entity will assist DVHA with the development projects on this preliminary list which is not all encompassing of future housing developments of low-income, medium income single family developments.

1) 55+ Senior Living Community (Independent) LIHTC
2) Rental unit rehab project (60 units) LIHTC Acquisition / Rehab.
3) New Housing Authority Administrative Offices and Expanded Maintenance Warehouse (NAHASDA)
4) Skilled Work Force Housing (Teacher Housing and Essential Professional Employee Housing; estimated 20 units)

Interested firms shall submit proposals which includes: 1)name and address, 2)business resume, 3) description of the services to be provided, 4) three clients to serve as references, 5) provide history on working with Indian Housing Authorities or Native American Tribes, 6) fee structure, types of expenses that are charged, and 7) identification of the individual(s) who will have the primary responsibility for the architectural and engineering services to DVHA.

The successful proposal will be awarded a cost reimbursement contract for one year and renew in increments of one-year a period of up to five-years. Each proposal will be rated using a point system that is applied to the information provided by the proposal and how well the proposal is written to address the requested information as described above.

The rating system is as follows:

- Past working experience with Indian Housing Authorities 20 points
- Fee structure & expenses 20 points
- Indian Preference 10 points
- Contract history/work performance 20 points

- The thoroughness of the proposal describing services 20 points
- References 10 points

Total Points 100 points

Preference. This RFP is not restrictive. However, a firm or individual claiming Indian Preference must submit proof of enrollment with an Indian tribe as defined in the Native American Housing Assistance and Self-Determination Act (NAHASDA) of 1996 and also provide proof of at least 51% Indian ownership of their firm. This request for proposal is open to Indian and Non-Indian individuals or firms.

All questions may be directed to Kyle Prior, Executive Director of the Duck Valley Housing Authority at 775-900-4696 or email Kyle@dvhousing.org. All sealed proposals are due no later than Friday, April 19, 2024 at the close of business which is 5:00 pm MST. The proposals must be marked **"Do Not Open Proposal Enclosed"**. Faxed proposals will not be accepted. Proposals are to be mailed or delivered to the following address:

Duck Valley Housing Authority
1794 Horseshoe Bend
P.O. Box 129
Owyhee, NV 89832